

## I Q A C MEETING

29.02.2020

Proceeding of the meeting of IQAC held in the Principals cabin at 11.30 am on 29<sup>th</sup> February 2020

Sr No.	Name of the Member
1	Dr. J.V. Bharad
2	Dr. J.J. Chamargore
3	Dr. D.K. Darade
4	Dr. S. R. Ankaram
5	Dr. B. K. Jokare
6	Dr. V. M. Kamble
7	Dr. H.M. Wankar
8	Mr. A. R. Jamkar
9	Dr. K. T. Mahajan

### 2. Agenda :

- 1) Initial remarks by the principal/Chairman – IQAC
- 2) Review of previous meeting proceeding & action taken.
- 3) To discuss on analysis of feedback form for students.
- 4) To discuss Academic Audit Modalities.
- 5) Any other item with permission of chairman

### Proceedings :-

- 1) Previous minutes of meetings were discussed status of events and work pending were discussed further for their timely follow up.
- 2) Student feedback :- To be further discussed in HOD Meeting whether to take feedback at department level or college level. All are comfortable to take feedback at department level, college level or individual level as per convince of students.

- 3) After student feedback there must be department meeting stating the student feedback was analysed, the outcomes to be discussed with individual teachers by the HOD. A system must be in place for documentation of feedbacks and recommendations/suggestions by HOD must be recorded.
- 4) It was suggested to take feedback online through individual student email so as to make students aware of NAAC process of taking feedback. Analysis done by committee & report submitted to principal.
- 5) Plan of Alumni mentoring program for next academic can be year initiated by Alumni Students group for helping the students.
- 6) Proof of each of these initiatives to be maintained by department with respect to increase in passing percentage of students.
- 7) Accepting proposals for upcoming CAS of teachers those due for promotions & proposals. Scrutinise by scrutiny committee or research recommendation committee.
- 8) Staff development program of E-content development must be planned in this semester.
- 9) All teachers should take workshop for students regarding Question – Answer pattern so they may prepare model questions and answers and share the same with students to give assignments / test or conduct problem solving sessions.
- 10) Planning for next academic year to conduct Entry level test in first week of August to assess students aptitude in various manner.

## N O T I C E

An internal IQAC Committee meeting will be held on 24/10/2010 in the IQAC office at 11.30 am. All the members are requested to attend the meeting. The agenda for meeting is

Sr No.	Name of the Member
1	Dr. J.V. Bharad
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- 1) To discuss regarding on-line teaching – learning schedule, methodology.
- 2) To deliberate about the envisaged road Map for taking college to greater heights.
- 3) To discuss about the thrust area for Quality enhancement in view of the changing expectations.

## Minutes of Meeting:-

- The primary agenda of discussion was regarding the quality enhancement.
- Previous minutes of minutes were discussed status of events and works pending were discussed further for their timely follow up.
- Department should submit their evaluation strategies if any to IQAC Committee.

- Dr. Devraj Darade & Dr. Snehalata Ankaram will design teachers feedback “ and analyses & submit it to the committee by November 2020.
- Research papers sent by the facilities for publish should go through the (anti-plagiarism) and the report should be given to research recommendation committee.
- Dr ----- will design the add-on/short term/certificate / skill based / bridge course approval form template that has to be filled by the department before start the course.
- Minimum one application per department to apply for minor research project.
- Maximum participation is to ensured for youth festival and Avishkar- Student council committee work towards this.
- Internal conference/workshops on cross platform and multi-disciplinary is to be initiated.

ATR :

- 1) An orientation workshop/Induction program for students organized in 3<sup>rd</sup> week of December.
- 2) Analysis of feed-back for students, teachers, parents and as per suggestion teacher enhance use of ICT.

## I Q A C MEETING

03.12.2020

### NOTICE

An internal IQAC Committee meeting will be held on 03.12.2020 in auditorium at 11.30 am. All the members are requested to attend the meeting the agenda for meeting is.

Sr No.	Name of the Member
1	Dr. J.V. Bharad
2	Dr. J.J. Chamargore
3	Dr. D.K. Darade
4	Dr. S. R. Ankaram
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#### **Agenda :- Preparation of AQAR Report**

#### **Minutes of Meeting**

- 1) Format of AQAR (doc format) will be sent to criteria-wise In-charge & H.OD. They can consolidate the information, summarize the report and send the final report to IQAC
- 2) 11<sup>th</sup> December 2020 is the late date for the criteria wise in-charge to send the final data (along with proff.) They can decide on the deadlines to the department Library, office and committees.
- 3) Institute level Add-on courses will create a higher impact as compared to department level like Yoga studies, for science skill oriented jobs like food processing, Rural technology or plant Genetics/Pathology or plant breeding, Organic fertilizer development. Etc. Tie up with agency will be easier to start. Commerce can think of banking. Entrepreneurship courses across the streams.

- 4) IQAC is expected to come up with a concrete suggestions at the earliest for institute level course open to insider and outsider.
- 5) Minimum one proposal from each faculty to organize National level seminar or conference in this academic year.
- 6) Staff development program on E.content development must be planned in this semester.
- 7) Submission of AQAR on NAAC portal.